

SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting October 2019. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published in hard copy and on the Council's website (www.southhams.gov.uk)

Members of the public are welcome to attend all meetings of the Executive, which are normally held at Follaton House, Totnes, and normally start at 10.00 am. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.

Leader of the Council – Cllr Judy Pearce

Deputy Leader – Cllr Hilary Bastone

lead Executive Member for Health and Wellbeing – Cllr Jonathan Hawkins

lead Executive Member for Communities and Enterprise – Cllr David May

lead Executive Member for Environment – Cllr Keith Baldry

lead Executive Member for Customer Service Delivery – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861185 or by e-mail to democratic.services@southhams.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *

KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE

| Portfolio Area | Report Title and Summary | Lead Officer/ Member | Documents to be considered in making decision | Date of Decision | Consultees and means of Consultation |
|------------------------|---------------------------------|---------------------------------|--|-----------------------------|---|
| OTHER DECISIONS | | | | | |

| | | | | | |
|-------------------------------|--|---|---|--------------------|--|
| Communities/ Wellbeing | Title: Council Tax Reduction Scheme 2020/21 Purpose of the report: It is an annual requirement for the Council to revisit its existing council tax support scheme | Issy Blake/ Cllr May and Cllr Hawkins | Report of Head of Housing, Revenues and Benefits Practice | 31 October 2019 | |
| Enterprise | Title: Accommodation Strategy Purpose of report: To make recommendations for a future accommodation strategy | Chris Brook/ Cllr May | Report of Head of Assets | 31 October 2019 | |
| Environment | Title: Review of Parking Permits Purpose of Report: To review the number of permits issued and the impact on the management of the parking service | Cathy Aubertin/Cllr Baldry | Report of the Head of Environment Services | 31 October 2019 | |
| Council (Joint Local Plan) | Title: Statement of Community Involvement Purpose of Report: To seek authority to go out to consultation on the statement of Community Involvement | Richard Grant/Cllr Pearce | Report of the Strategic Planning Manager (Joint Local Plan) | 31 October 2019 | |
| Council (Joint Local Plan) | Title: Supplementary Planning Documents for the JLP Purpose of Report: To approve for consultation the Supplementary Planning Documents for the JLP | Richard Grant/Cllr Pearce | Report of the Strategic Planning Manager (Joint Local Plan) | 31 October 2019 | |
| Communities | Title: Partnership Funding Purpose of Report: To consider funding levels for Partnerships for the next three years | Nadine Trout/ Cllr May | Report of the Commissioning Manager | 31 October 2019 | |
| Enterprise | Title: Langage Enterprise Proposals Purpose of the report: To make recommendations to facilitate development, growth and enterprise at Langage Energy Park | Chris Brook/ Cllr May | Report of Head of Assets | 31 October 2019 | |
| Council | Title: Budget Update report, including the announcement on the one-year Spending Review for 2020-21 | Lisa Buckle/Cllr Pearce | Report of Strategic Lead Finance | 31 October 2019 | |

| | | | | | |
|---------------------------|--|-----------------------------------|---|------------------|--|
| | Purpose: To update Members on the anticipated Government announcement on the One Year Spending Review for 2020-21 | | | | |
| Leader – Strategic Assets | Title: Formation of a wholly owned company Purpose of Report: To consider the formation of a wholly owned company to facilitate commercial activity | Chris Brook/ Cllr Pearce | Report of Head of Assets | 28 November 2019 | |
| Council | Title: Revenue Budget Monitoring Quarter 2 Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position | Pauline Henstock/ Cllr Bastone | Report of Head of Finance | 28 November 2019 | |
| Council | Title: Capital Budget Monitoring Quarter 2 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position | Pauline Henstock/ Cllr Bastone | Report of Head of Finance | 28 November 2019 | |
| Council | Title: Write Off Report for Quarter 2 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams. | Lisa Buckle/ Cllr Bastone | Report of Strategic Lead of Finance | 28 November 2019 | |
| Council | Title: Draft Revenue Budget Proposals 2020/21 Purpose: To present Budget proposals for 2020/21 | Lisa Buckle/Cllr Pearce | Report of Strategic Lead of Finance | 28 November 2019 | |
| Council | Title: Draft Capital Programme Proposals 2020/21 Purpose: To present Capital Programme proposals for 2020/21 | Lisa Buckle/ Cllr Pearce | Report of Strategic Lead of Finance | 28 November 2019 | |
| Environment | Title: Grounds maintenance service Purpose of report: To consider recommendations from the review of service performance | Cathy Aubertin/ Cllr Baldry | Report of the Group Manager Commercial Services and Head of Environment Services Practice | 6 February 2020 | |

